

# Reisekostenabrechnung

Firma

Monat

|  |  |
|--|--|
|  |  |
|  |  |

| Tag                     | Zeit   |      | Verpfl. MA | Zielort                         | Reisezweck/ Anlass | Besuchte Personen/ Firmen | km |
|-------------------------|--------|------|------------|---------------------------------|--------------------|---------------------------|----|
|                         | Beginn | Ende |            |                                 |                    |                           |    |
| 1.                      |        |      |            |                                 |                    |                           |    |
| 2.                      |        |      |            |                                 |                    |                           |    |
| 3.                      |        |      |            |                                 |                    |                           |    |
| 4.                      |        |      |            |                                 |                    |                           |    |
| 5.                      |        |      |            |                                 |                    |                           |    |
| 6.                      |        |      |            |                                 |                    |                           |    |
| 7.                      |        |      |            |                                 |                    |                           |    |
| 8.                      |        |      |            |                                 |                    |                           |    |
| 9.                      |        |      |            |                                 |                    |                           |    |
| 10.                     |        |      |            |                                 |                    |                           |    |
| 11.                     |        |      |            |                                 |                    |                           |    |
| 12.                     |        |      |            |                                 |                    |                           |    |
| 13.                     |        |      |            |                                 |                    |                           |    |
| 14.                     |        |      |            |                                 |                    |                           |    |
| 15.                     |        |      |            |                                 |                    |                           |    |
| 16.                     |        |      |            |                                 |                    |                           |    |
| 17.                     |        |      |            |                                 |                    |                           |    |
| 18.                     |        |      |            |                                 |                    |                           |    |
| 19.                     |        |      |            |                                 |                    |                           |    |
| 20.                     |        |      |            |                                 |                    |                           |    |
| 21.                     |        |      |            |                                 |                    |                           |    |
| 22.                     |        |      |            |                                 |                    |                           |    |
| 23.                     |        |      |            |                                 |                    |                           |    |
| 24.                     |        |      |            |                                 |                    |                           |    |
| 25.                     |        |      |            |                                 |                    |                           |    |
| 26.                     |        |      |            |                                 |                    |                           |    |
| 27.                     |        |      |            |                                 |                    |                           |    |
| 28.                     |        |      |            |                                 |                    |                           |    |
| 29.                     |        |      |            |                                 |                    |                           |    |
| 30.                     |        |      |            |                                 |                    |                           |    |
| 31.                     |        |      |            |                                 |                    |                           |    |
| <b>Summe Verpfl. MA</b> |        |      |            | <b>Ort, Datum/ Unterschrift</b> |                    | <b>Summe km</b>           |    |
|                         |        |      |            |                                 |                    | <b>Km x 0,30 Euro =</b>   |    |

Seite

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